

2022/23 Period 3: Revenue Budget Monitoring

Summary

The full year forecast at the end of Quarter 1 for underlying Service budgets is £7k lower than the management budget; the Central budgets are forecast to be £-497k (25.4%) lower than budget, resulting in an overall forecast of £504k (-2.5%) lower than budget.

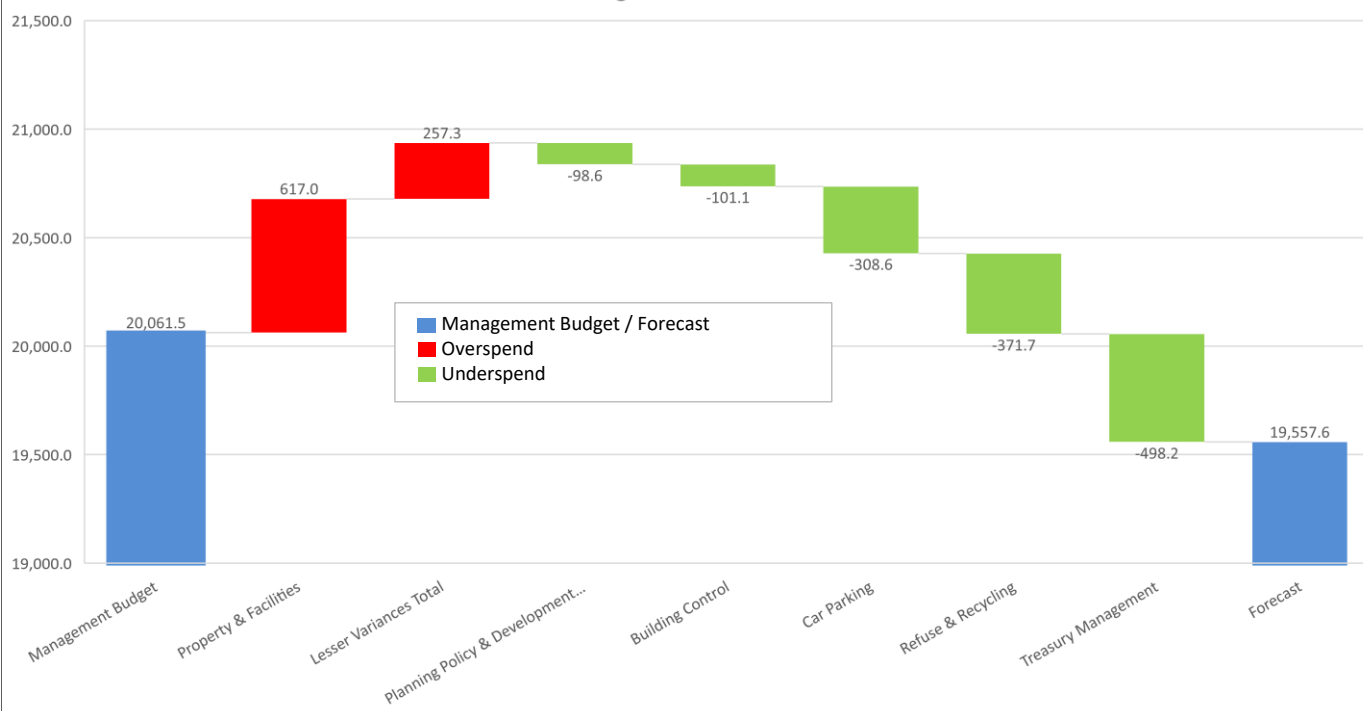
Reconciliation of Original Budget to Management Budget for 2022/23

	£000	£000
Original Budget		19,980
Unspent Budget brought forward from 2021/22	81	
<u>Management Budget</u>		<u>20,062</u>

Headline Revenue Budget Information 2022/23

	£000
Management Budget	20,062
Year End Forecast	19,558
Projected underspend	<u>-504</u> (-2.5% of the budget)

Revenue Budget Outturn Variances £000



**Forecast for Services is £7k under budget. Significant variances summarised below:**

**Property & Facilities: £617k overspend** is mostly attributable to lower rental income due to lease expiry and increased utility (gas) costs.

**Planning Policy & Development Services: £99k underspend** driven by vacancies across the team partially offset by lower Planning Fee income.

**Building Control: £101k underspend:** service is now forecast to provide a net surplus rather than the small loss budgeted.

**Car Parking: £309k underspend** driven by higher than expected revenue in Pay & Display parking and lower staff costs.

**Refuse & Recycling: £372k underspend** primarily due to a higher volume of Garden Waste Subscriptions.

**Forecast for Central Budgets is £497k under budget. Significant variances summarised below:**

**Treasury Management: £498k underspend.** Higher than budgeted interest income due both to favourable rates and more funds on deposit.

1. General Fund Reserve		£000	£000
Balance at start of year			3,000.0
Add: Projected underspend	at 31 March 2023		503.9
Anticipated balance at End of Year before Reserves Review/Reallocations*			3,503.9
*Maximum General Fund Balance Required (2022/23 = £3m)		2,997.0	

Responsible Officer	Service	Original Budget £000	Total Variations £000	Management Budget £000	Year End Outturn £000	Year End Variance £000	Commentary
<b>1. Service Budgets</b>							
<b>1a. Organisation</b>							
Catherine Rose	Corporate Policy	236.0	0.0	236.0	236.0	0.0	
	Projects & Business Assurance	212.6	0.0	212.6	212.6	0.0	
Carys Jones	Communications	734.6	0.0	734.6	734.6	0.0	
	Customer Contact	416.8	0.0	416.8	416.8	0.0	
Darren Wray	Information & Communications Technology	1,810.0	0.0	1,810.0	1,854.5	44.5	£32k increased support costs for servers and other minor inflationary contract price rises
Kate Brown	Organisational Development & Human Resources	816.1	0.0	816.1	816.1	0.0	
Joyce Hamilton	Legal Services	824.5	0.0	824.5	903.5	79.0	£44k income reduction, £26k extra cost relating to staff, £6k IKEN software purchase
	Land Charges	-102.1	0.0	-102.1	-102.1	0.0	
	Democratic Services	868.3	0.0	868.3	859.0	(9.3)	Minor Variance
	Electoral Services	502.5	0.0	502.5	462.9	(39.6)	Lower staff related costs partially offset by higher elections costs
	Corporate Support	187.5	0.0	187.5	187.5	0.0	
Pat Main	Finance	1,368.3	0.0	1,368.3	1,410.0	41.7	Increased costs due to use of specialist interim resources
	Property & Facilities	-1,352.8	0.0	-1,352.8	-735.5	617.3	£664k lower rental income due to leases expiring and £38k increase in gas prices, partially offset by £71k additional rental income from Surrey County Council and £17k of cost savings at Horley Library.
	Commercial & Investment	149.3	0.0	149.3	149.3	0.0	
<b>1b. Place</b>							
Simon Bland	Economic Prosperity	282.4	0.0	282.4	282.4	0.0	
Morag Williams	Fleet	1,458.7	0.0	1,458.7	1,546.5	87.8	Increased fuel prices have led to higher overall cost
	Refuse & Recycling	1,165.8	0.0	1,165.8	794.1	(371.7)	£300k higher Garden Waste income due to increased membership, £32k lower cost of replacement bins, £23k saving in Domestic Mixed Recycling due to lower volumes.
	Engineering & Construction	63.2	0.0	63.2	81.2	18.0	Capitalised salary recharge will not take place this year as the team no longer carry out capital works. The ongoing requirement for this budget will be reviewed as part of service & financial planning 2023/24.
	Environmental Health & JET	1,130.8	0.0	1,130.8	1,115.0	(15.8)	Minor Variance
	Environmental Licencing	-190.1	0.0	-190.1	-219.8	37.9	£51k lower income from Annual Vehicle Licensing, £9k lower income from Temporary Events Licencing, partially offset by £24k increased income from Three Year Licences.
	Greenspaces	1,546.9	0.0	1,546.9	1,547.0	0.1	
	Car Parking	-804.1	0.0	-804.1	-1,112.7	(308.6)	£217k higher income from Pay & Display, £92k lower staff costs due to vacancies.
	Street Cleansing	952.7	0.0	952.7	952.7	0.0	
Peter Boarder	Place Delivery	370.9	0.0	370.9	370.9	0.0	
Andrew Benson	Building Control	45.0	0.0	45.0	-56.1	(101.1)	£56k net surplus expected from Building Control Partnership hosted by Tandridge. A £45k net cost had been budgeted.
	Planning Policy & Development Services	673.2	0.0	673.2	574.6	(98.6)	£277k lower staff costs due to 6 vacancies partially offset by £131k lower income in planning fees due to lower volume of applications.

Responsible Officer	Service	Original Budget	Total Variations	Management Budget	Year End Outturn	Year End Variance	Commentary
		£000	£000	£000	£000	£000	
<b>1c. People</b>							
Justine Chatfield	Community Development	426.7	0.0	426.7	426.7	0.0	
	Partnerships	303.1	58.3	361.4	361.4	0.0	
	Community Centres	382.5	10.0	392.5	392.5	0.0	
	Voluntary Sector Support	200.1	13.1	213.2	213.2	0.0	
Richard Robinson	Housing Services	1,026.3	0.0	1,026.3	1,115.3	89.0	Extra Bed & Breakfast accommodation provision has driven higher net costs.
Simon Rosser	Revenues, Benefits & Fraud	805.9	0.0	805.9	805.9	0.0	Net impact of changes in Subsidy currently being reviewed. An update will be provided at Q2.
	Commercial Trading Account - Revenue & Benefits	0.0	0.0	0.0	0.0	0.0	
Duane Kirkland	Supporting People	167.3	0.0	167.3	167.3	0.0	
	Supporting Families	56.4	0.0	56.4	60.7	4.3	Minor Variance
	Harlequin	380.8	0.0	380.8	366.2	(34.6)	£41k income increase driven by additional amateur shows partially offset by £7k lower income from equipment hire.
	Leisure Services	-66.4	0.0	-66.4	-66.4	0.0	
<b>1d. Management Team</b>							
Mari Roberts-Wood	Management Team	933.2	0.0	933.2	933.2	0.0	
Frank Etheridge	Emergency Planning	39.7	0.0	39.7	39.7	0.0	
<b>Total Services</b>		<b>18,022.6</b>	<b>81.4</b>	<b>18,104.0</b>	<b>18,096.7</b>	<b>(7.3)</b>	<b>(0.04%)</b>

**2. Central Budgets**

Pat Main	Insurance	465.0	0.0	465.0	465.0	0.0	
	Treasury Management - Interest on Investments	-1,145.0	0.0	-1,145.0	-1,643.2	(498.2)	Higher expected income due to favourable rates and more funds on deposit.
	Treasury Management - Interest on Borrowing	455.0	0.0	455.0	455.0	0.0	
	Treasury Management - Interest on Trust Funds	18.0	0.0	18.0	0.0	(18.0)	
	Minimum Revenue Provision	1,361.0	0.0	1,361.0	1,361.0	0.0	
	Employer Pension Costs	350.0	0.0	350.0	350.0	0.0	
Kate Brown	Apprenticeship Levy	78.0	0.0	78.0	78.0	0.0	
	Recruitment Expenses	40.0	0.0	40.0	40.0	0.0	
	Corporate Human Resources Expenses	86.8	0.0	86.8	86.8	0.0	
Pat Main	Central Budget Contingencies	99.2	0.0	99.2	99.2	0.0	
	Preceptor Grants	37.5	0.0	37.5	37.5	0.0	
	External Audit Fees	53.0	0.0	53.0	72.0	19.0	
	Internal Audit	59.0	0.0	59.0	59.6	0.6	
<b>Total Central Items</b>		<b>1,957.5</b>	<b>0.0</b>	<b>1,957.5</b>	<b>1,460.9</b>	<b>(496.6)</b>	<b>(25.37%)</b>

<b>Grand Total</b>		<b>19,980.1</b>	<b>81.4</b>	<b>20,061.5</b>	<b>19,557.6</b>	<b>(503.9)</b>	<b>(2.51%)</b>
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2022/23 Government Funding Distribution COVID-19	Funding B/Fwd From 21/22 £m	Funding Received In 22/23 £m	Forecast Expenditure £m	Outstanding Recoupments £m
<b>Closed Grants</b>				
Additional Restrictions Grant	(0.281)	-	-	0.281
Omicron Hospitality & Leisure Grant	(0.109)	-	-	0.109
Reopening High Streets / Welcome Back Fund	(0.036)	-	0.036	-
Household Support Fund I	-	(0.004)	-	-
<b>Grants Continuing Beyond 1st April</b>				
Household Support Fund II	-	(0.324)	0.324	-
Household Support Fund III	-	tbc	tbc	-
Council Tax Hardship Grant	(0.254)	-	0.254	-
Environmental Health SLA	(0.120)	(0.062)	0.174	-
Test & Trace - Admin Funding	(0.050)	-	0.050	-
General Funding	(0.036)	-	0.012	-
New Burdens Funding	-	(0.012)	0.012	-
Test & Trace - Mandatory Scheme	(0.013)	-	0.014	-
Sales, Fees & Charges	-	-	-	0.025
<b>Forecast Expenditure and Income 2022/23</b>	(0.899)	(0.402)	0.876	0.415
<b>Forecast Outturn Position 2022/23</b>	<b>(0.010)</b>			

2022/23 Government Funding Distribution COVID Additional Relief Fund	Forecast Expenditure £m	Forecast Funding £m
<b><u>Covid Additional Relief Fund (CARF)</u></b>		
Funding Received In 2021/22		(3.514)
NNDR Reliefs Granted During 2021/22	0.040	
Balance Carried Forward Into 2022/23	3.474	
	3.514	(3.514)
Balance Brought Forward From 2021/22		(3.474)
NNDR Reliefs Expected To Be Granted During 2022/23	0.250	
<b>Remaining Balance</b> (To Be Repaid To DLUHC)	<b>3.224</b>	
	3.474	(3.474)

<b>2022/23 Government Funding Distribution</b>	Forecast Expenditure £m	Forecast Funding £m
<b>Council Tax Energy Rebate</b>		
<b><u>Mandatory Scheme</u></b>		
Funding Received		(5.153)
£150 Payments To Band A-D Council Tax Payers - Paid To Date	4.070	
£150 Payments To Band A-D Council Tax Payers - Expected Future Payments	1.030	
<b>Forecast Expenditure and Income 2022/23</b>	5.100	(5.153)
<b>Forecast Net Income (Returnable To DLUHC)</b>	<b>(0.053)</b>	
<b><u>Discretionary Scheme</u></b>		
Funding Received		(0.332)
Discretionary Payments - Paid To Date	0.000	
Discretionary Payments - Expected Future Payments	0.315	
<b>Forecast Expenditure and Income 2022/23</b>	0.315	(0.332)
<b>Forecast Net Income (Returnable To DLUHC)</b>	<b>(0.017)</b>	
<b><u>Administrative Costs</u></b>		
Funding Received*		(0.057)
Software & Processing Costs - Paid To Date	0.011	
Staffing & Administration Costs - Paid To Date	0.028	
Expected Future Costs	0.032	
<b>Forecast Expenditure and Income 2022/23</b>	0.071	(0.057)
<b>Forecast Net Expenditure</b>	<b>0.014</b>	
<b>Forecast Expenditure and Income 2022/23 (All Schemes)</b>	<b>5.486</b>	<b>(5.542)</b>
<b>Forecast Net Income (All Schemes)</b>	<b>(0.056)</b>	
<b>Summary:-</b>		
<b>Surplus Income Returnable To DLUHC</b>	<b>(0.070)</b>	
<b>Potential Cost To Be Borne By RBBC</b>	<b>0.014</b>	



2022/23 Government Funding Distribution Ukrainian Refugees Schemes	Forecast Expenditure £m	Forecast Funding £m
<b>"Ukraine Family Scheme"</b>		
Funding Received (grant determination still awaited)		0.000
Refugee Accommodation Costs	0.005	
Refugee Travel Costs	0.000	
Prepaid Cards	0.000	
Staff Overtime / Additional Hours	0.000	
Staff Travel Costs	0.000	
<b>Expenditure and Income 2022/23</b>	<b>0.005</b>	<b>0.000</b>
<b>Net Expenditure To Date</b>	<b>0.005</b>	
<b>"Homes For Ukraine Scheme"</b>		
Funding Received (grant determination still awaited)		0.000
£350 Sponsorship Payments	0.009	
Refugee Accommodation Costs	0.004	
Refugee Travel Costs	0.000	
Prepaid Cards	0.000	
Staff Overtime / Additional Hours	0.002	
Staff Travel Costs	0.000	
<b>Expenditure and Income 2022/23</b>	<b>0.016</b>	<b>0.000</b>
<b>Net Expenditure To Date</b>	<b>0.016</b>	
<b>Expenditure and Income 2022/23 (All Schemes)</b>	<b>0.021</b>	<b>0.000</b>
<b>Net Expenditure To Date (All Schemes)</b>	<b>0.021</b>	
<b>Summary:-</b>		
<b>Surplus Income Returnable To DLUHC</b>	<b>0.000</b>	
<b>Potential Cost To Be Borne By RBBC</b>	<b>0.021</b>	